PREREQUISITES
None

COURSE DESCRIPTION (Workshop format).
Credit 3 hours. Services, objectives, and standards of school and other libraries. Treats with problems in library management such as housing, equipment, collection development, circulation, acquisition, processing, budget, public relations, reference instruction, and implementation of computer techniques.

RECOMMENDED TEXTBOOK

College of Education and Human Development
Conceptual Framework

The COEHD’s Conceptual Framework provides direction for the development of effective professionals. It is a living document that continuously evolves as opportunities and challenges emerge. The four components of the Conceptual Framework are the institutional standards used for candidate assessment in undergraduate and graduate programs. They are Knowledge of Learner (KL), Strategies and Methods (SM), Content Knowledge (CK), and Professional Standards (PS). Diversity (DV) and Technology (TY) are included in the assessment process as themes that are integrated throughout all programs in the educational unit.
http://www.selu.edu/acad_research/colleges/edu_hd/about/conceptual_framework/index.html

COURSE OBJECTIVES
1. The student will, through observation, learn of the problems of library administration; and, through discussion, be able to arrive at viable solutions.
2. The student will acquire the skills to respond effectively to any administrative crisis which may arise in the library situation.
3. The student will learn to apply the skills learned in other library science courses.
COURSE EVALUATION
Evaluation will be based upon class participation, the quality and completeness of the term project and performance on the comprehensive final examination.

WRITING STYLE
All bibliographic entries will follow University of Chicago or MLA format and all submissions must be typed.

REFERENCE LIST

Journals and Periodicals
American Libraries
Choice
Bridge: Asian-American Perspectives
The Hornbook
School Library Journal
Wilson Library Bulletin

Books


Carter, Betty (1994). Best Books for Young Adults. Chicago: ALA.


Other Materials Sources
American Indian Historical Society.
Anti-Defamation League, B’nai B’rith.
Association for the study of Afro-American Life and History, Inc.
Council on Interracial Books for Children.