Western Civilization 101
8:00-9:15 TTh, Spring 2006

Instructor: Angie R. Anderson
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Office hours: MWF 10:00-12:00, Tth 11:00-12:15 or by appointment.
Web address: http://blackboard.selu.edu/


COURSE SCOPE and OBJECTIVE: To examine the major currents in the political, social, economic, cultural and religious history of Western Civilization from prehistoric times to 1500. Four units on the Ancient Near East; the Ancient Greeks; the Ancient Roman World, and the Middle Ages. This is a lecture course, so you will have to take notes. The course will also consist of Internet use as well as outside reading.

Overview of course options:
There are a few options for students to acquire the lecture material for this course.
Option 1: View the lectures over the Internet at any time day or night previous to that scheduled exam http://www.selu.edu/thesoutheasternchannel/archives/
Option 2: Watch the lectures via the Southeastern Channel during their scheduled broadcast times. Go to http://www.selu.edu/thesoutheasternchannel/ for times and days.

All communication will be through the blackboard announcement page or Southeastern e-mail. You must check both of these on a regular basis. No announcements will be given during the lectures.

Map and reader article quizzes are done over blackboard from your home or computer lab.

All Exams are given online in an instructor-approved lab over blackboard during scheduled class time and will be monitored. Students will need to bring their I.D. with them on exam days.

Requirements

READING ASSIGNMENTS FROM THE TEXT AND READER BOOK:
Unit 1: Text: Chapter 1

Unit 2: Text: Chapters 2 and 3
Required reader articles: “Organized Greek Games”, “Ancient Amazons: Heroes, Outsiders, or Women?” and “Freedom-or ‘To Live as You Please’”
Unit 3: Text: Chapters 4, 5 and 6

Unit 4: Text: Chapters 7, 8, 9 and 10

Required Reader Questions and Map Quizzes (Open Book): This includes map exercises and questions from your required reader articles (See Reading Assignments above). There will be approximately four open book quizzes on your maps and four open book quizzes on your reader articles. Approximately 10 points for map quiz and 10 points for required reader quiz. These quizzes are found on the blackboard web site under Assignments. You may print out the maps first and complete them on paper before taking the online map quiz. Maps are found under Course Documents. Maps and Required Reader Quizzes are worth a total of 80 points.

The map and reader quiz must be completed online before that unit’s test. You may not turn these in after the test. NO EXCEPTIONS!!! WILL NOT BE ACCEPTED AFTER DEADLINE! The map and reader quizzes are mandatory. You cannot make up a map and reader quiz since they are available to take online for more than one day. I will not accept maps turned into me on paper or through e-mail, you must take the map quiz and reader quiz online. If you are kicked off of the Internet before completing the map quiz, contact me through e-mail as soon as possible so you can be reset. Do not wait until the last minute to complete the map quizzes in case of computer failure, etc. There is no acceptable excuse for missing the deadline.

Again: The deadline for reader submission: before the test for that specific unit is scheduled to be taken. You may complete them using the labs available or from your home computer. Text and Reader quiz can be turned in at any time, day or night, weekday or weekend as long as it’s before the scheduled test period for that unit.

Maps and Reader quiz will be available for viewing on blackboard web site only during the time allotted for that particular unit. For example: unit 1 material available through date of unit 1 test, then it will NOT be accessible.

Structure of quiz: Maps will be mostly in matching form and reader questions will be either multiple choice or True False.

Quality of written work: All written work must be neat, well written, grammatically correct, with proper word usage and spelling, and free of typographical errors. This is a minimum standard for college work. Grades will be lowered for papers not meeting these specifications.

EXAMINATIONS: There will be four exams given, covering each unit separately. There will be NO comprehensive final exam. Exams will cover the lectures, text, and readings. Exams will be given online using your blackboard site. Exams must be taken in the instructor-approved labs and during the exam day and time. You must bring your ID to take the exam. If you do not have your ID you may take a make-up exam at a later time. The final exam will be online. Each exam will be 50 multiple choice questions worth two points apiece from the lectures and text, may include multiple choice questions from the map quizzes, for a total of 100 points or 50 questions from your lectures and text all multiple choice. No grades will be dropped. You must take all four exams to pass the class. You cannot retake an exam.

MAKE-UP EXAMS: Make-ups will only be allowed with an excused absence. See below for excused absences. You must contact me through e-mail if you have missed a test. Make-ups will be in essay, short answer, matching, and fill in the blank form, but cover the same material. It is
the responsibility of the student to obtain any lecture material or announcements missed. Do not ask the instructor for missed material. Make-ups are given on these days during regular class time: Tuesday, March 7th, Thursday March 30th, and Thursday, May 4th. If you sit down to take the make-up and decide you cannot, you will receive a 0 on that test. You cannot make-up a make-up exam. If you miss the final exam, you must get in touch with me during the day of the missed exam. If I have not heard from you by this deadline, you will receive a failing grade for the course.

Official communication: Beginning in January 2003 Southeastern will exclusively use your Southeastern e-mail account to communicate information about your curriculum, classes, assignments, and other important information. You can access your e-mail account from Webmail on Southeastern’s home page. The instructor will not respond to student e-mail from any other e-mail addresses. You should check your e-mail regularly for messages. Announcements applying to the whole class may be posted on the Blackboard website for this class.

Syllabus form: By the end of the drop/add period, all students must login to their blackboard site and complete the Syllabus Receipt Quiz acknowledging that they have received a copy of the syllabus or accessed it on the Blackboard website for this course, have read and completely understood the syllabus, and are bound by all of its terms.

GRADING: A=432-480 points, B=384-431 points, C=336-383 points, D=288-335 points, F=287 & below, which is 90%-100% A, 80%-89% B, 70%-79% C, 60%-69% D, 59% and below F.

I do not round off percentages. For example: If your final percentage is 69.75%—you receive a D. You need a 70% to obtain a C for the course.

How to determine your grade?: You can either add your total points or determine the percentage. Example: 67% is not 3 points away from a C (70%) For every percentage point you need 4 points. You would need 12 more points to receive a 70%.

Posting grades: During the semester grades will be posted only on the Blackboard website for this class. Final course grades will be posted on the Peoplesoft system. Do not call the department office or the instructor’s office to ask about grades—it is illegal to give such information over the phone.

Backing up computer files: If you use a computer word processing program, keep a copy of your work on a backup disk and back up your files regularly. Loss of a computer file will not be accepted as an excuse for not turning in work on time.

Incomplete (I) grades: University policy states that the grade of “I” (incomplete) will be given only for work, which is of passing quality at examination time but which, because of circumstances beyond the student’s control, is not complete. This means, first of all, that students may receive an “I” grade only in the case of sudden dire emergencies, for example, severe and prolonged illness or injury requiring lengthy hospitalization. Students may not receive an “I” grade for prolonged absences over which they do have some control, for example, incarceration or court-ordered rehabilitation for chemical dependency. Secondly, instructors may give a student an “I” grade only if the student has completed all required assignments with due dates prior to the date of the emergency, with a passing grade. In those rare and extraordinary cases in which an “I” grade is given, the instructor and student must complete an “I” Contract form in the department office and obtain the department head’s approval. No “I” grades can be given after the end of the final exam period. Students who receive “I” grades must follow the procedure for
removing the “I” described in the current Southeastern General Catalogue, or the grade will become an “F”.

**EXTRA CREDIT:** The instructor will give students the opportunity to earn up to 20 bonus points for the course. **No one will be allowed to earn more than 20 points in extra credit for the course.** The instructor may elect to give extra credit to students who attend lectures or other cultural events on campus that are related to this course and that are approved in advance. There is Black History Month in February and Women’s History Month in March with a few campus lectures. Check your blackboard announcement page for extra credit opportunities throughout the semester. If you are always in another class or work at the time of these lectures, articles will be available on the Internet. Please look on your blackboard site under External links for these Internet articles. If you find something else that interests you, let me know in advance so that I can approve it. You need to type a 1 to 2 page double spaced summary per article. Each summary will be worth 5 points. (Remember no more than 20 points allowed for the semester!) Please check for spelling, typographical errors and grammar. The deadline for turning in summaries will be listed on your calendar for this class. You need to use your drop box in blackboard to turn in your extra credit. Please see instruction below for submitting bonus or extra credit work. I will only accept your extra credit when you have completed all of your summaries. For example: If you only plan to do 2 out of the 4 summaries, then you may turn them in mid semester. You cannot complete the other 2 summaries after this. Any extra credit received after this deadline will NOT be accepted. NO EXCEPTIONS!!!!!! Extra credit points will be posted on the blackboard grade book.

**Cheating:** Exams will be closely monitored and written assignments will be checked for plagiarism. It is your responsibility to know what plagiarism is and to avoid it. Anyone caught cheating or turning in plagiarized work will fail the course and will be reported to appropriate university officials. “Students are expected to maintain the highest standards of academic integrity. Behavior that violates these standards is not acceptable. Examples are the use of unauthorized material, communication with fellow students during an examination, attempting to benefit from the work of another student and similar behavior that defeats the intent of an examination or other class work. Cheating on examinations, plagiarism, improper acknowledgment of sources in essays and the use of a single essay or paper in more than one course without permission are considered very serious offenses and shall be grounds for disciplinary action as outlined in the current General Catalogue.”

**Academic Integrity:** Students agree by taking this course all required papers may be subject to submission for textual similarity to Turnitin.com for the detection of plagiarism. All submitted papers will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the turnitin.com service is subject to the Terms and Conditions of Use posted on the Turnitin.com website.

**ATTENDANCE:** Since, you do not have to come to the classroom; attendance will be taken using the work (Syllabus Receipt Quiz, Map Quizzes, Reader Quizzes and tests) you must turn in throughout the semester. Attendance will be taken on a percentage basis. If you don’t do the work, you are NOT PRESENT!!!!!!!

**Excused absences include:** 1) a serious student illness or injury documented by a letter from the attending physician on office stationery, 2) a death in the student's immediate family documented by a copy of the obituary specifying how the student is related to the deceased and when the funeral is scheduled, 3) an approved school-sponsored activity documented by the official university Off-Campus Group Registration Form, 4) an appearance in court
documented by a copy of the summons, subpoena, or other legal paperwork, 5) documented natural disasters

**Military service:** The Board of Supervisors for the University of Louisiana System has a policy governing students called up for military service during the course of a semester. Southeastern adheres to that policy.

**Official class roll:** Students who are not listed on the official class roll are not properly registered for the course, will not be allowed to attend class, and will not receive a grade for the course under any circumstances. Students bear the responsibility for ensuring that they are listed on the official class roll.

**Drop policy:** Last day to withdraw or resign from the university: Friday, March 17

Instructors may drop students who have never attended class when faculty members receive the official 14-day class roll. Thereafter, however, the instructor will not drop students for excessive absences. All students who are still enrolled in the course after the drop deadline (March 17) will receive a grade for the course. No one will be given a “retroactive drop” for this class.

**Use of tape recorders:** Students registered in this class may use tape recorders to record the instructor’s lectures for their personal use only. Any unauthorized sale or duplication of such recordings or of transcripts of such recordings is prohibited.

**Students with disabilities:** If you are a qualified student with a disability seeking accommodations under the Americans with Disabilities Act, you are required to self-identify with the Office of Student Life, Room 203, Student Union.

**Student behavior/classroom decorum:** Free discussion, inquiry, and expression are encouraged in this class. Classroom behavior that interferes with either the instructor's ability to conduct the class or the ability of students to benefit from the instruction is not acceptable. Examples may include routinely entering class late or departing early; use of beepers, cellular telephones, or other electronic devices; repeatedly talking in class without being recognized; talking while others are speaking; or arguing in a way that is perceived as "crossing the civility line." In the event of a situation where a student legitimately needs to carry a beeper/cellular telephone to class, prior notice and approval of the instructor is required, and students who have such approval must use the device that vibrates instead of ringing.

Students may not bring to class any children, family members, friends, or others not registered for the course except for sign-language interpreters, note-takers, or other helpers allowed by the ADA and approved by the Office of Student Affairs. No animals are allowed in the classroom except for approved seeing-eye dogs. Eating and smoking in class are prohibited.

**MISC. INFO.**

- I will not entertain the option of students completing any work: extra credit, maps, quizzes etc. after deadlines have passed. Check calendar for deadlines.
- I will not respond to questions regarding units 1, 2, or 3 tests, reviews, maps, grades, during finals week. Problems regarding above units must be dealt with before finals week. For example: Ms. Anderson, I turned in the Quizzes for Unit 1 and you do not have my grade posted? I will not entertain this question and others like it during finals week. If you notice a problem, please inform me as soon as possible. I will be happy to help, just not 3 months after the fact.
I will not change your final grade after the end of the semester. Any legitimate problems need to be resolved before the end of the semester.

Calendar for American History 101 Compressed Video at 8:00-9:15 TTh
Subject to change
Map Quizzes(4) worth 40 pts total
Reader article quizzes (4) worth 40 pts total
100 pts for tests (4) worth 400 pts total
480 pts total

How to submit Map quiz:
1. Print maps from Blackboard site. You need adobe acrobat reader to access maps: Printable Maps are found in blackboard site under Course Documents. Click the print icon on the adobe acrobat screen.
2. You may complete the printed maps first.
3. Go to Blackboard site.
4. Under assignments there will be a link to take map quiz, click the link.
5. Answer map questions. You can use your completed paper maps to help you during the online quiz.
6. Click submit button. Check grade in your blackboard gradebook!!!
7. If kicked off before completion of map quiz, send me an e-mail and I will reset your quiz.
8. Deadline: before test for Unit 1. Don’t wait until the last minute because there are NO EXCEPTIONS!!!!!!!!!!!!!!!!!!!!!!!!!!!

How to submit Reader Article Quiz:
1. Read your articles for that unit. See above (Reader Assignments from the Text and Reader Book).
2. Go to Assignments.
3. Click the Reader Quiz link
4. Answer the questions
5. Click submit.
6. If kicked off before completion of Reader Quiz, send me an e-mail and I will reset your quiz.
7. Deadline: before test for Unit 1. Don’t wait until the last minute!

How to submit bonus papers:
1. Type your paper using Word or WordPerfect.
2. Save document as Extra Credit. Please submit all extra credit papers at the same time.
3. Go to blackboard site.
4. Click Tools.
5. Click Drop box.
6. Click Send file.
7. Attach your saved Extra Credit document. Click submit.
8. Your drop box must say Extra Credit SUBMITTED ON the day and time in order for me to receive your document.
9. Deadline: check your calendar. Don’t wait until the last minute because there are NO
EXCEPTIONS!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

Rules for online testing:
1. On the day of the test Southeastern campus students go directly to your assigned labs.
2. Receive the password
3. Login to blackboard and click the link for your test under Assignments.
4. No talking.
5. No printing.
Once you’ve submitted test, you may leave.

**Unit 1 Ancient Near East**

Tuesday, January 17th: Lecture 1: Orientation

Thursday, January 19th: Lecture 2: Unit 1 Mesopotamia COMPLETE SYLLABUS RECEIPT ACKNOWLEDGEMENT QUIZ ON BLACKBOARD UNDER ASSIGNMENTS

Tuesday, January 24th: Lecture 3: Unit 1 Mesopotamia

Thursday, January 26th: Lecture 4: Unit 1 Egypt

Tuesday, January 31st: Lecture 5: Unit 1 Phoenicians and Hebrews

Thursday, February 2nd: Complete Quizzes for Unit 1: NO NEW LECTURE MATERIAL

**Tuesday, February 7th:** Test 1 Deadline for completing all Online Quizzes for Unit 1. Test on Unit 1

**Unit 2 Ancient Greece**

Thursday, February 9th: Lecture 6: Unit 2 Minoans to Dark Ages

Tuesday, February 14th: Lecture 7: Unit 2 Sparta and Athens

Thursday, February 16th: Lecture 8: Unit 2 Persian and Peloponnesian Wars to Greek Thought

Tuesday, February 21st: Lecture 9: Unit 2 Greek Science and Medicine to Philip of Macedon

Thursday, February 23rd: Lecture 10: Unit 2 Alexander the Great to Hellenistic Philosophy
Tuesday, February 28: Mardi Gras Holiday

Thursday, March 2nd: Lecture 11: Unit 2 and 3: Hellenistic Philosophy (Stoics and Skeptics) to Unit 3 Early Rome

Tuesday, March 7th: Complete quizzes for Unit 2 or Make-ups for Unit 1: NO NEW LECTURE MATERIAL

Thursday, March 9th: Test 2 Deadline for completing all Online Quizzes for Unit 2. Test on Unit 2

Unit 3 Ancient Roman World

Tuesday, March 14th: Lecture 12: Unit 3 Roman Imperialism to Late Republic

Thursday, March 16th: Lecture 13: Unit 3 Late Republic to Julio Claudian Rulers

Friday March 17th: Last day to Withdraw

Tuesday, March 21st: Lecture 14: Unit 3 Caligula to Marcus Aurelius

Thursday, March 23rd: Lecture 15: Unit 3 Marcus Aurelius to Christianity

Tuesday, March 28th: Lecture 16: Unit 3 Christianity to Decline of Roman Empire

Thursday, March 30th: Complete quizzes for Unit 3 or Make-up Exam 2: NO NEW LECTURE

Tuesday, April 4th: Test 3 Deadline for completing all Online Quizzes for Unit 3. Test on Unit 3

Unit 4 Middle Ages

Thursday, April 6th: Lecture 17: Unit 4 Byzantine Empire

Tuesday, April 11th: Lecture 18: Unit 4 Islamic Civilization to High Middle Ages

Thursday, April 13th: Lecture 19: Unit 4 Early Middle Ages High Middle Ages

Tuesday, April 18th: Spring Break
Thursday, April 20th: Spring Break

Tuesday, April 25th: Lecture 20 High Middle Ages

Thursday, April 27th: Lecture 21 High Middle Ages

**Tuesday, May 2nd:** Lecture 22 Later Middle Ages *All bonus work is DUE by 3:00 p.m today!!! No Exceptions!!!!!*

Thursday, May 4th: Complete quizzes for Unit 4 or Make-up Exam 3: NO NEW LECTURE MATERIAL

Thurs. May 11: 12:30-2:30: Deadline for completing all quizzes for Unit 4. Test Unit 4 Final grades will be posted on blackboard by Thurs. May 11 at 8:00 p.m. All questions regarding grades must be asked or e-mailed to me by Friday May 12th at 4:30 p.m. No grades will be changed after Friday May 12th at 4:30 p.m. no matter what the problem.